



## ICAEC – St. Lucia Branch

*In conjunction with*

**Inland Revenue Department**

**Present**

# TAX WORKSHOP

Next week Thursday 12<sup>th</sup> October 2017

<p><b>VENUE:</b> Bay Gardens Beach Resorts &amp; Spa Dolphins Conference Room</p> <p><b>TIME:</b> 7:30 a.m. – 12:00 p.m.</p> <p><b>FEE:</b> EC\$125.00 (members) EC\$150.00 (non-members)</p> <p><b>CPD UNITS:</b> 3.5</p> <p><b>PRESENTERS:</b> From the Inland Revenue Department</p>	<p><b>TOPICS:</b></p> <ol style="list-style-type: none"><li>1. E-filing and E-payment - <i>For this item participants are encouraged to be registered as an e-user prior to the workshop. If not yet registered this can be done by visiting IRD's website <a href="http://www.efiling.govt.lc">www.efiling.govt.lc</a>. In addition it would be beneficial for the participants to bring a device (laptop, tablet)</i></li><li>2. General taxation issues:<ol style="list-style-type: none"><li>i. Corporate Income Tax</li><li>ii. Personal Income Tax for Self-employed Individuals</li><li>iii. Withholding tax</li><li>iv. Contract tax</li></ol></li><li>3. PAYE / TD-5 forms including a discussion on tax codes.</li><li>4. Value Added Tax (VAT)</li></ol>
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To register: Please fill-in & sign the attached registration form and return with payment to the Institute office at Mercury Court, Choc Estate, Castries.

Cheques should be made payable to **ICAEC – St. Lucia Branch**



## TAX CPD Seminar Registration Form

Bay Gardens Beach Resort & Spa

Thursday 12<sup>th</sup> October 2017

Registration and breakfast 7:30 am – 8:00 am

Presentation 8:00 am – 12.00 pm

(Breakfast will be provided)

**3.5 CPD Units**

- ICAEC Member EC\$125.00
- ICAEC Non-Member EC\$150.00

**Deadline for Confirmation of Attendance and Payment – Monday, October 9, 2017 (Limited Spaces)**

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Full Name (Mr. /Miss. /Ms. /Mrs.) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_ Telephone \_\_\_\_\_

### Registration Policy:

**Payment must be received at the time of registration. Returned cheques will be subject to a \$28.75 processing fee. Cancellation will only be accepted up to seventy-two (72) hours prior to the day of the function. All bookings will be deemed as a commitment unless cancelled within the aforementioned period. Absolutely no refund for no-shows.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

(Official use only) Receipt No. \_\_\_\_\_ Cheque No. \_\_\_\_\_